



Langwith Parish Council

Whaley Thorns & Langwith Village Hall, Portland Road, Langwith, Mansfield, NG20 9EZ
Telephone: 01623 746498 Email: admin@langwithparishcouncil.gov.uk

Minutes of an **Ordinary** meeting of **Langwith Parish Council** held at

7:00pm on Tuesday 21st May 2019

at **Whaley Thorns & Langwith Village Hall, Portland Road, Langwith, Mansfield,
Nottinghamshire, NG20 9EZ**

PRESENT

Cllr. C Dale

Cllr. B Elliott – VICE CHAIRMAN

Cllr. L Fritchley

Cllr. H Hornsby

Cllr. C Kane

Cllr. M Mitchell

Cllr. S Peake – CHAIRMAN

Cllr. A Rozynska

Cllr. K Sharpe

Cllr. J Smith

Mrs J Jeffery – PARISH CLERK & RFO

IN ATTENDANCE: There were no additional attendees

2019/064 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE.

Apologies for absence had been received or were tendered on behalf of;

Cllr. S Berry – Holiday

Cllr. T Elliott – Family Commitments

RESOLVED: That the apologies and reasons for absence be accepted.

2019/065 TO RECEIVE DECLARATIONS OF INTERESTS.

2019/073f – Correspondence – Cllr. C Dale

2019/074 – Planning Matters – Cllr. C Kane

Councillors withdrew from the meeting at suitable points and returned after the relative conversations had concluded.

Where appropriate Councillors remained in the meeting but took no part in the relevant discussions.



2019/066 TO DISCUSS ANY POLICE MATTERS AND DECIDE ANY ISSUES FOR REPORT.

Crime statistics had been supplied with the agenda and are available at <https://www.police.uk/derbyshire/NE14/crime/+Hg6O2p/>

Cllr. Smith said that she thought the figures provided were for Shirebrook and the Clerk reported that all the current links to the Derbyshire Police website hadn't been working but steps to rectify this on our websites had been taken.

2019/067 TO RECEIVE REPORT FROM ATTENDING COUNTY COUNCIL REPRESENTATIVE.

Cllr. Dixon was not in attendance however the following matters were raised for report:

- Pot holes on Pit Hill.
- The pavements and steps fronting the shops on Main Street being inaccessible to the disabled.
- The lack of dropped kerbs in the area.

2019/068 TO RECEIVE REPORT FROM ATTENDING DISTRICT COUNCIL REPRESENTATIVE.

Cllr. Fritchley was not in attendance however Cllr. Peake who is also a District Councillor for the area stated that due to the recent election there was nothing further to report until after the annual meeting which was scheduled for the following day.

2019/069 TO PERMIT PUBLIC PARTICIPATION PERIOD.

A PERIOD OF UP TO BUT NO LONGER THAN TEN MINUTES TO RECEIVE QUESTIONS AND OPINIONS FROM MEMBERS OF THE PUBLIC ON ANY MATTER WHICH AFFECTS THE TOWN.

There were no members of public present at the meeting.

2019/070 TO APPROVE THE MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HAVING BEEN HELD 19TH MARCH 2019.

Cllr. Smith noted that she had been unable to locate the minutes of the February meeting online; The Clerk stated that she would look in to this and rectify if necessary.

RESOLVED: That the minutes be accepted as true record of the meeting.



2019/071 TO REVIEW THE MINUTES OF COMMITTEE MEETINGS AND NOTE THE DECISIONS THERETO;

a. FINANCE & RESOURCES COMMITTEE MEETING – 9TH APRIL 2019.

RESOLVED: That the minutes be accepted and the decision be noted.

2019/072 TO REVIEW AND APPROVE FINANCIAL INFORMATION.

a. TO REVIEW AND AUTHORISE CASH BOOK FOR PERIOD.

RESOLVED: That the reviewed cash book be authorised.

b. TO REVIEW AND AUTHORISE BANK RECONCILIATION FOR PERIOD.

RESOLVED: That the reviewed bank reconciliation be authorised.

c. TO APPROVE PAYMENT TO STC FOR CLERK SERVICES.

RESOLVED: That the payment for Clerk services be authorised.

d. TO CONSIDER AND DECIDE APPLICATIONS FOR FINANCIAL ASSISTANCE.

i. No applications for financial assistance had been received.

2019/073 TO CONSIDER RESPONSES AS NECESSARY TO LISTED CORRESPONDENCE.

a. MERCHANT NAVY FUND – FLY THE RED ENSIGN

RESOLVED: That the Clerk should investigate costs relating to the installation of a flag pole.

b. BOLSOVER DC – LEGAL INFORMATION.

NOTED

c. EILEEN STANIFORTH – LETTER OF THANKS.

NOTED

d. SCOTT CHAMBERS – BOLSOVER TV INFORMATION.

NOTED



e. SCOTT CHAMBERS – DISTRICT PARISH GAZETTE INFORMATION.

NOTED

The Clerk reminded Elected Members that they could contact Scott Chambers directly to discuss any matters for inclusion in the Gazette.

CLLR DALE DECLARED AN INTEREST IN THE FOLLOWING AGENDA ITEM BUT REMAINED IN THE MEETING AS NO DISCUSSION WAS NECESSARY.

f. DERBYSHIRE COUNTY COUNCIL – PUBLIC PATH CREATION ORDER.

NOTED

CLLR KANE DECLARED AN INTEREST FOR THIS AGENDA ITEM AND LEFT THE MEETING

2019/074 TO CONSIDER PLANNING APPLICATIONS AND REVIEW PLANNING DECISIONS.

<u>APPLICATIONS</u>	<u>NOTES/COMMENTS</u>
<p>19/00222/FUL – Mr & Mrs Bayliss, The Gate Hotel, Main Road, Langwith, Mansfield</p> <p>Proposed Single storey side extension</p>	<p><i>No objections were raised by Elected Members</i></p>
<p>19/00240/FUL – Mr Andrew Marvill, 302 Portland Road, Nether Langwith, Mansfield, NG20 9EY</p> <p>Erection of a single storey porch at the front of 302</p>	<p><i>No objections were raised by Elected Members</i></p>

<u>DECISIONS</u>	<u>ACTION TAKEN</u>
<p>None received</p>	

2019/075 TO DISCUSS AND CONSIDER THE CREATION OF A PARISH PLAN.

Cllr. Smith had requested this agenda item and explained that as a new Councillor she felt that it would assist to have a written parish plan. Further discussion ensued regrading works already conducted and potential improvements to advertising the efforts of the Parish Council.

RESOLVED: That an extraordinary meeting be called to discuss the potential creation of a parish plan



2019/076 TO RECEIVE INFORMATION FROM THE CLERK.

a. PARISH COUNCIL LIAISON – MEETING NOTES.

Cllr. Smith asked if it would be possible to attend the next available meeting of the Parish Council Liaison Committee; The Clerk stated she would make the necessary enquiries.

NOTED

b. ELECTRICAL WORKS QUOTATIONS.

i. DEFECTS FROM FIRE ALARM REPORT.

RESOLVED: To accept the quotation valued at £1,460.00 plus VAT.

ii. EMERGENCY LIGHTING.

RESOLVED: To accept the quotation valued at £680.00 plus VAT.

iii. WTVH – CCTV RECORDER AND FLOOD LIGHT WORKS

RESOLVED: To accept the quotation 1 valued at £350.00 plus VAT and quotation 2b valued at £437.00 plus VAT.

2019/077 TO RECEIVE CHAIRMAN'S COMMUNICATIONS.

a. UPDATES FROM PREVIOUS MEETING.

Cllr Peake reported on upcoming events that were already scheduled and others that would be looked into.

b. OTHER ITEMS FOR DISCUSSION.

Cllr Kane asked if contracts were in place for those hiring rooms in the Community Centre; The Clerk reported that she had examples with her that she would need advice on prior to issue.



2019/078 EXEMPT ITEMS

Exclusion of public

Due to the confidential nature of the business to be transacted it is advisable, in the public interest, that the public and press be instructed to withdraw from the meeting.

RESOLVED: That the following item/s be discussed as confidential and public and press be instructed to withdraw from the meeting.

a. CONTRACTUAL/BUSINESS MATTERS.

No matters were raised under this agenda item.

b. PERSONNEL MATTERS.

The Clerk issued Elected Members with the advert and job description for the administration assistant vacancy for their review.

RESOLVED: That documents be approved and the vacancy be advertised.

The Clerk reported on the current situation with the cleaning operations being covered by an existing member of staff. This was going well and she recommended that the position be made permanent.

RESOLVED: That the existing member of staff be offered the position permanently.

2019/079 TO APPROVE THE DATE OF THE NEXT ORDINARY MEETING OF THE PARISH COUNCIL.

Scheduled for 16th July 2019 as per the approved Meeting Schedule.

SIGNED: _____  **CHAIRMAN**

DATE: 16TH JULY 2019