



Langwith Parish Council

Whaley Thorns & Langwith Village Hall, Portland Road, Langwith, Mansfield, NG20 9EZ
Telephone: 01623 746498, www.langwithparishcouncil.gov.uk

11th May 2021

FAO: Elected Members
County Council Representative
District Council Representative

RE: Annual Meeting of Langwith Parish Council

You are hereby summoned to attend the Annual Meeting of the Council, to be held on **Tuesday 18th May 2021 at 4:30pm** (Or immediately following the Annual Parish Meeting which is being held at 4pm) at **The Arc, High Street, Clowne, Chesterfield, S43 4JY**, for the purpose of transacting the following business.

Yours Faithfully

Mrs. Jennifer Jeffery
Parish Clerk & RFO

DUE TO COVID RESTRICTIONS ELECTORS ARE ONLY ABLE TO ATTEND VIRTUALLY.
PLEASE CONTACT THE PARISH CLERK FOR THE ACCESS DETAILS.

AGENDA

- 2021/018** TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE.
- 2021/019** TO RECEIVE DECLARATIONS OF INTEREST.
- 2021/020** TO ELECT THE PARISH COUNCIL CHAIRMAN FOR THE ENSUING YEAR.
- 2021/021** TO RECEIVE SIGNED DECLARATION OF ACCEPTANCE OF OFFICE FROM NEWLY ELECTED CHAIRMAN.
- 2021/022** TO ELECT THE PARISH COUNCIL VICE CHAIRMAN FOR THE ENSUING YEAR.
- 2021/023** TO APPROVE THE MINUTES OF THE ANNUAL ELECTOR'S MEETING HELD 14TH MAY 2019.
- 2021/024** TO APPROVE THE MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD 14TH MAY 2019.
- 2021/025** TO REVIEW AND APPROVE THE SCHEDULE OF MEETINGS FOR THE ENSUING YEAR.
- 2021/026** TO REVIEW AND APPROVE STANDING ORDERS.
- 2021/027** TO REVIEW AND APPROVE CODE OF CONDUCT.
- 2021/028** TO REVIEW AND APPROVE FINANCIAL REGULATIONS.
- 2021/029** TO REVIEW AND APPROVE RISK ASSESSMENT DOCUMENTS.
- 2021/030** TO APPOINT INTERNAL AUDITOR FOR THE ENSUING YEAR.
EXISTING AS FOLLOWS; - Mrs Joanne Taylor
- 2021/031** TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES.
PREVIOUS AS FOLLOWS; - BDC Parish Council Liaison – Cllrs H Hornsby and S Peake
- 2021/032** TO AUTHORISE BANK SIGNATORIES
EXISTING AS FOLLOWS; - NatWest – Cllrs. S Berry, C Kane and S Peake

ORDINARY ITEMS OF BUSINESS

- 2021/033** TO APPROVE THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AS A VIRTUAL MEETING ON 2ND FEBRUARY 2021 – PAGES 2-6.
- 2021/034** TO REVIEW AND APPROVE FINANCIAL INFORMATION.
- a. TO REVIEW AND AUTHORISE CASH BOOK FOR PERIOD – PAGES 7-10.
- b. TO REVIEW AND AUTHORISE BANK RECONCILIATION FOR PERIOD – PAGE 11.
- 2021/035** TO CONSIDER RESPONSES AS NECESSARY TO LISTED CORRESPONDENCE.
- a. CLLR. SMITH – ELECTRIC VEHICLE CHARGING POINTS – PAGE 12.
- b. BOLSOVER DISTRICT COUNCIL – ACTIVE COMMUNITIES PROGRAM – PAGES 13-20.
- 2021/036** TO CONSIDER PLANNING APPLICATIONS AND REVIEW PLANNING DECISIONS – PAGES 21-28.
- 2021/037** TO RECEIVE INFORMATION FROM THE CLERK.
- a. TO REVIEW AND APPROVE INTERNAL AUDITOR REPORT – PAGES 29-30.
- b. TO REVIEW AND APPROVE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020/21 PART 3 - SECTION 1 ANNUAL GOVERNANCE STATEMENT – PAGE 31.
- c. TO REVIEW AND APPROVE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020/21 PART 3 - SECTION 2 ACCOUNTING STATEMENTS 2020/21 – PAGE 32.
- d. TO REVIEW ASSET REGISTER – PAGE 33.
- e. TO REVIEW AND APPROVE ALLOTMENT RULES AND CONDITIONS – PAGE 34-36.
- 2021/038** TO RECEIVE CHAIRMAN'S COMMUNICATIONS.
- a. UPDATES FROM PREVIOUS MEETING.
- b. OTHER ITEMS FOR DISCUSSION.
- 2021/039** DATE OF NEXT ANNUAL MEETING.
Will be set at 17th May 2022 if the meeting schedule is approved.