



# Langwith Parish Council

Whaley Thorns & Langwith Village Hall, Portland Road, Langwith, Mansfield, NG20 9EZ  
Telephone: 01623 746498 - [www.langwithparishcouncil.gov.uk](http://www.langwithparishcouncil.gov.uk)

Minutes of the **Annual Parish Meeting of Langwith Parish Council**  
held at **6:00pm** on **Tuesday** the **14<sup>th</sup>** of **May 2024**  
at **Whaley Thorns & Langwith Village Hall, Portland Road, Langwith, NG20 9EZ.**

**PRESENT**

Cllr. S Berry

Cllr. P Brown

Cllr. A Cartwright

Cllr. K Chappell

Cllr. C Dale

Cllr. S Fritchley

Cllr. Y Mather

Cllr. S Peake – CHAIRMAN

Cllr. J Smith

Mrs J Jeffery – PARISH CLERK & RFO

**IN ATTENDANCE:** Members of the public (0)

## ANNUAL MEETING BUSINESS

**2024/028 TO ELECT THE PARISH COUNCIL CHAIRMAN FOR THE ENSUING YEAR.**

Cllr. Sandra Peake was nominated to be Chairman for the ensuing year.

No further nominations were received.

**RESOLVED: That Cllr. Sandra Peake be elected as Chairman for the ensuing year.**

**2024/029 TO RECEIVE SIGNED DECLARATION OF ACCEPTANCE OF OFFICE FROM NEWLY ELECTED CHAIRMAN.**

The newly elected Chairman duly signed the Declaration of Acceptance of Office in the presence of the Proper Officer.



**2024/030 TO ELECT THE PARISH COUNCIL VICE CHAIRMAN FOR THE ENSUING YEAR.**

Cllr. Steve Fritchley was nominated to be Vice-Chairman for the ensuing year.

No further nominations were received.

**RESOLVED: That Cllr. Steve Fritchley be elected as Vice-Chairman for the ensuing year.**

**2024/031 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE.**

Apologies for absence had been received or were tendered on behalf of;

Cllr. S Broadley – Work commitments

Cllr. B Elliott – Illness

Cllr. L Fritchley – Work commitments

**RESOLVED: That the apologies and reasons for absence be approved.**

**2024/032 TO RECEIVE DECLARATIONS OF INTEREST.**

2024/045a – TO REVIEW CASH BOOK ENTRIES SINCE PREVIOUS MEETING AND ADDRESS ANY QUERIES PRIOR TO AUTHORISING – 1<sup>ST</sup> OF JANUARY 2024 TO 31<sup>ST</sup> OF MARCH 2024.

Cllr. S Fritchley

Councillors withdrew from the meeting at the appropriate points and returned after the relative conversations had concluded.

Where appropriate Councillors remained in the meeting but took no part in the relevant discussions.

**2024/033 TO REVIEW AND APPROVE THE SCHEDULE OF MEETINGS FOR THE ENSUING YEAR.**

**RESOLVED: That the reviewed schedule of meetings be approved.**

**2024/034 TO REVIEW AND APPROVE STANDING ORDERS.**

**RESOLVED: That the reviewed Standing Orders be approved.**

**2024/035 TO REVIEW AND APPROVE CODE OF CONDUCT.**

**RESOLVED: That the reviewed Code of Conduct be approved.**



**2024/036 TO REVIEW AND APPROVE FINANCIAL REGULATIONS.**

**RESOLVED: That the reviewed Financial Regulations be approved.**

**2024/037 TO REVIEW AND APPROVE PRESS & MEDIA POLICY.**

**RESOLVED: That the reviewed Press & Media Policy be approved.**

**2024/038 TO REVIEW AND APPROVE INSURANCE SCHEDULE.**

It was confirmed that the Parish Council are only responsible for insuring the contents and windows of the Village Hall and Community Centre. It was further noted that some of the addresses still referred to 'Scarcliffe Parish'.

**RESOLVED: That the reviewed Insurance Schedule be approved.**

**2024/039 TO REVIEW AND APPROVE ASSET REGISTER.**

It was noted that the cricket site remained on the Asset Register until such time as the gifting process is confirmed and completed.

**RESOLVED: That the reviewed Asset Register be approved.**

**2024/040 TO REVIEW AND APPROVE RISK ASSESSMENT DOCUMENTS.**

**RESOLVED: That the Risk Assessment Documents be approved.**

**2024/041 TO APPOINT INTERNAL AUDITOR FOR THE ENSUING YEAR.**

**EXISTING AS FOLLOWS; - Mrs Joanna Simonds**

**RESOLVED: That Mrs Joanna Simonds be approved as Internal Auditor for 2024/2025 financial year.**



**2024/042 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES.**

**EXISTING AS FOLLOWS;**

**- BDC Parish Council Liaison – Cllrs K Chappell, J Smith and Parish Clerk**

**RESOLVED: That the existing be approved as above.**

**2024/043 TO AUTHORISE BANK SIGNATORIES**

**EXISTING AS FOLLOWS;**

**- NatWest – Cllrs. S Berry and S Peake**

**- Lloyds – Cllrs. P Brown, S Fritchley, Y Mather and S Peake**

**RESOLVED: That the existing be approved as above.**

**ORDINARY ITEMS OF BUSINESS**

**2024/044 TO APPROVE THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HAVING BEEN HELD ON 12<sup>TH</sup> MARCH 2024.**

**RESOLVED: That the minutes be accepted as true record of the meeting.**

**2024/045 TO REVIEW AND APPROVE FINANCIAL INFORMATION.**

**a. TO REVIEW CASH BOOK ENTRIES SINCE PREVIOUS MEETING AND ADDRESS ANY QUERIES PRIOR TO AUTHORISING – 1<sup>ST</sup> OF JANUARY 2024 TO 31<sup>ST</sup> OF MARCH 2024.**

Cllr. Fritchley declared an interest in this agenda item and took no part in the approval process.

The Parish Clerk addressed any queries raised.

It was noted that the VAT claim payments had been received.

**RESOLVED: That the reviewed cash book be authorised.**

**b. TO REVIEW AND AUTHORISE BANK RECONCILIATION/S FOR CASH BOOK PERIOD.**

**RESOLVED: That the reviewed bank reconciliation/s, showing a balance of £220,379.40 on the 31<sup>ST</sup> of March 2024, be authorised.**



**2024/046 TO CONSIDER RESPONSES AS NECESSARY TO LISTED CORRESPONDENCE.**

**a. MISS FREEMAN – REQUEST TO HAVE TREE FELLED.**

**RESOLVED: That the tree would be inspected prior to a decision being made**

**b. RHUBARB FARM**

**i. OFFER TO COOK CHRISTMAS MEAL.**

**RESOLVED: That Rhubarb Farm be thanked for their offer, but that Shirebrook Leisure Centre be engaged to cater the Christmas event again this year.**

**ii. REQUEST FOR ROOM HIRE FOR BABY EVENT.**

**RESOLVED: That the request be approved at a reduced rate to cover staffing costs only.**

**iii. APPROVAL TO PLACE SIGNS.**

**RESOLVED: That the request be approved.**

**c. MR CURTIS/ MR NETTLE – ALLOTMENTS OFF FRENCH TERRACE/PORTLAND ROAD.**

**RESOLVED: That Mr Curtis / Mr Nettle be issued a Financial Assistance application form and notified of any other sources of funding that become available.**

**d. BDC – ACTIVE COMMUNITIES PROGRAMME 2024.**

**RESOLVED: That the Parish Council engage in the Active Communities Programme 2024.**

**CLLRS. CHRISTINE DALE AND STEVE FRITCHLEY LEFT THE MEETING AT 18:58HRS TO ATTEND ANOTHER MEETING COMMITMENT.**

**e. MAJOR STEVE GOODWIN – ROOM HIRE AND FEE WAIVER REQUEST.**

**RESOLVED: That the fee be waived but monitored and reassessed as necessary.**



**f. BDC – 50 YEAR ANNIVERSARY CELEBRATIONS.**

**NOTED:** With a request for further information.

**g. KATH MASON – ALLOTMENT HOLDER MEETING REQUEST.**

**RESOLVED:** That the Parish Clerk and Cllr. Kevin Chappell meet with the Allotment Holder as requested.

**h. BDC – COMMUNITY RAIL PARTNERSHIP.**

**RESOLVED:** That correspondence be noted with comments regarding lack of service being passed to the Partnership.

**2024/047 TO CONSIDER PLANNING APPLICATIONS AND REVIEW PLANNING DECISIONS.**

It should be noted that whilst the Parish Council are invited to comment on applications, they have no power over which applications are approved or refused.

It should also be noted that due to timescales between meetings, applications may appear in both the application and decision lists. Comments can still be notified to the District Council in these cases.

<u>APPLICATIONS</u>	<u>NOTES/COMMENTS</u>
Application No: 24/00112/TCON Decision Level: Delegated Proposal: To fell three trees Location: Mill House Rectory Road Upper Langwith Mansfield Applicant: shona gregory	<i>Elected Members raised no objections to this application.</i>
Application No: 24/00121/FUL Decision Level: Delegated Proposal: Two storey and single storey rear extensions Location: 7 Moorfield Lane Whaley Thorns Mansfield NG20 9DA Applicant: Mr & Mrs Broughton  ADDITIONAL INFORMATION AND/OR REVISED PLANS  Application No: 24/00121/FUL Proposal: Two storey and single storey rear extensions and single storey detached outbuilding Location: 7 Moorfield Lane Whaley Thorns Mansfield NG20 9DA Applicant: Mr & Mrs Broughton OS Map Ref: 452966 371665	<i>Elected Members raised no objections to this application.</i>
Application No: 24/00123/VAR Decision Level: Delegated Proposal: Variation of Conditions 2 (Approved Site Plan 12207-S2-PO3 to replace with 12207-A-CO3) and 7 (Landscape and Bio diversity Enhancement and Management Plan) of planning permission 21/00612/FUL Location: Land To The North Of 46 To 68 Moorfield Lane Whaley Thorns Applicant: Katie Walters	<i>Elected Members raised no objections to this application.</i>



Application No: 24/00125/FUL Proposal: Two storey front and side extension Location: 136 Dale Close Langwith Mansfield NG20 9EF Applicant: Mr & Mrs Fletcher	Decision Level: Delegated	<i>Elected Members raised no objections to this application.</i>
Application No: 24/00137/FUL Proposal: Installation of new boiler plant room and gas meter Location: Whaley Thorns Primary School Portland Road Nether Langwith Mansfield Applicant: Mr Goy	Decision Level: Delegated	<i>Elected Members raised no objections to this application.</i>

<u>DECISIONS</u>	<u>ACTION TAKEN</u>
Application No: 23/00441/FUL Proposal: Erection of 2 storey detached property Location: 39 Poulter Street Langwith Mansfield NG20 9DH Applicant: Mr Michael Botfield	<b><i>Refused</i></b>
Application No: 23/00570/FUL Proposal: Conversion of double garage into an annex Location: 9 The Crescent Langwith Junction Mansfield NG20 9AE Applicant: Billie Jo Freeman	<b><i>Granted Conditionally</i></b>
Application No: 23/00606/FUL Proposal: Two storey front extension Location: 136 Dale Close Langwith Mansfield NG20 9EF Applicant: Mr & Mrs Fletcher	<b><i>Refused</i></b>
Application No: 24/00014/TCON Proposal: Removal of a group of 3 Birch Trees Location: Pear Tree Farm Rectory Road Upper Langwith Mansfield Applicant: Mr Robert Noble	<b><i>Granted</i></b>
Application No: 24/00021/FUL Proposal: Single storey extensions to kitchen and laundry room along with alterations to existing ramp area Location: Oaklands Care Centre North Street Whaley Thorns Mansfield Applicant: Mr Najeed Pradhan	<b><i>Granted Conditionally</i></b>

Applications/decisions and all their supporting documentation can be viewed at <https://publicaccess.bolsover.gov.uk/online-applications/>

Cllr. Smith raised concerns regarding a previously approved application and the Parish Clerk was asked to pass the information on to the Planning Enforcement Team



**2024/048 TO RECEIVE CHAIRMAN’S COMMUNICATIONS.**

Cllr. Peake reported on the plans for the upcoming D-Day 80<sup>th</sup> Anniversary celebration event and the purchase of the multi-gym equipment for three parks in the Parish.

**RESOLVED: That Chairman’s report and actions be approved.**

**2024/049 CONFIDENTIAL ITEMS/S – EXCLUSION OF THE PRESS & PUBLIC**

**Exclusion of public**

Due to the confidential nature of the business to be transacted it is advisable, in the public interest, that the public and press be instructed to withdraw from the meeting.

**RESOLVED: That in view of the confidential nature of the items to be discussed, Members passed the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, paragraphs 11, (due to sensitive nature of the issues being discussed).**

**2024/050 CONFIDENTIAL CORRESPONDENCE.**

**RESOLVED: That Cockshut Lane recreation land could only be offered to Langwith teams for the coming season due to high demand.**

**2024/051 PERSONNEL MATTERS.**

It was reported that the new Centre Co-ordinator had been engaged and would be starting her employment in July due to notice commitments with her current employer.

**2024/052 TO APPROVE THE DATE OF THE NEXT ANNUAL MEETING OF THE PARISH COUNCIL.**

The next Annual Meeting of the Parish Council will take place on the 13<sup>th</sup> of May 2025, in accordance with the approved meeting schedule.

**THE MEETING CONCLUDED AT 19:39 HRS.**

**SIGNED:** \_\_\_\_\_ **CHAIRMAN**

**DATE:** \_\_\_\_\_